

# PASSAGE PLANNING FORM

Version: 1.0  
Date: 06/08/2025



Vessel
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PASSAGE DETAILS		
From	To	
Passage name		
Date of passage	Date of planning	Prepared by
Passage distance (nm), berth to berth	Estimated speed	Estimated Time of Arrival (ETA)
Maximum Draught	Estimated fuel consumption	Estimated duration underway
Number of crew	Number of passengers	

NAUTICAL PUBLICATIONS TO BE USED
Are the following publications up to date? Relevant information from digital publications must be annexed to this form. Has the intended route or track been plotted on the corrected and up-to-date charts, including True Course, any areas of danger, existing ships' routing and reporting systems, vessel traffic services, and any areas where marine environmental protection considerations apply?
Charts (ENC or paper)
E-NPs or sailing directions
ALRS / ADRS
ALL / ADLL
ATT
Other Publications

ADDITIONAL INFORMATION (including radio frequencies, tidal station info, weather forecasts, etc.)				
Radio calling points	Location	VHF channel	Notes	
Tides	Departure port	HW	LW	Range
	Point of interest en-route	HW	LW	Range
	Arrival port	HW	LW	Range
Weather forecast	Departure	+6h	+12h	+24h

This form is to be used for the planning of all passages.  
After finalising the route, the Master and navigation officers shall countersign this form and use it for this passage only.  
It should be filed onboard on completion of the passage.

**WATCH SCHEDULE**

Time	OOW	Lookout
Time	OOW	Lookout
Time	OOW	Lookout

**REVIEW CHECKS**

Has under keel clearance (UKC) been checked over passage plan?

Has ECDIS route been scanned and checked, hazards cleared and acknowledged?

Are appropriate settings ON?

Is the route locked?

Is RADAR overlay ON?

Reviewed and approved by Master

Name	Signature	Date
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Reviewed and understood by OOW(s)

Name	Signature	Date
Name	Signature	Date
Name	Signature	Date

**AMENDMENTS**

Master's signature	Date

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**ANNEX 1 WAY POINTS LIST**

Leg	Waypoint (name or number)	Position (lat/long)		True Course	Compass Error	Compass Course	DTW	Comments
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								

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## ANNEX 2 ROUTE OVERVIEW

Insert picture of route overview

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